

# Fazakerley Primary School

Formosa Drive, Liverpool, L10 7LD

## Nursery Admissions Policy Admission to Nursery Procedures

### Registration for Admission to Nursery

All parents are requested to register pupils as soon as possible after the child's first birthday as this will assist the school in making future plans. Registration does not imply that a place will be available when the child reaches Nursery admission age.

The date of registration will be noted, but does not give any priority.

**Attendance at the nursery does not guarantee a place in Reception and parents/carers need to apply for the Reception admission separately by applying directly to the local authority at the given time.**

Fazakerley Primary School has its own Nursery Application Form which is designed to collate information required by the SIMS System. This can be obtained from the School Office.

### Timings and Procedures regarding Nursery Admission

Parents/carers will be asked to confirm their wish for a place for their child in Nursery as follows:

September intake for Nursery 2 ie children who will be 4 between 1<sup>st</sup> September and 31<sup>st</sup> August in the forthcoming year.

After a child's 3<sup>rd</sup> birthday –here at Fazakerley Primary School, we endeavour to admit your child as soon as possible after their 3<sup>rd</sup> birthday if places are available.

The school will advise parents in writing if a place is available in nursery :

For the Autumn term – we will advise by the end of May.

For the Spring term – we will advise by the end of October

For the Summer term – we will advise by the end of February

Telephone (0151) 474-3060

[www.fazakerleyprimary.co.uk](http://www.fazakerleyprimary.co.uk)

Fax (0151) 330-0375

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## Criteria for Nursery Place offers

Where applications for nursery exceed the number of places available, the following criteria will be applied in the order set out below, to decide which children to admit.

- ◆ Priority 1 – CLA/SEND children with formal diagnosis
- ◆ Priority 2 – Siblings of children already in Fazakerley Primary School
- ◆ Priority 3 - Children who have attended 2 year old provision
- ◆ Priority 4– Date of Application Order

In the event of no place being available, then unsuccessful applicants names are kept on file (with parent/carer's permission) in the event of a child withdrawing from Nursery, the place is then re-offered to the next child on the waiting list.

## Other Information regarding Nursery Admissions

Fully completed Admission Forms are required for each child entering the School, together with a copy of the child's birth certificate. The information on the forms is essential to the interest of each child's welfare at all times, particularly in the case of emergency.

A copy of the child's birth certificate must be seen by the Admissions officer and accounted for on the admission form.

The school has 2 nursery classes running side by side, we have a potential of 52 places in the morning and 52 places in the afternoon. There will be a ratio of one adult to 13 children with a minimum of 2 adults, one of whom will be a fully qualified teacher.

Parents can select to have either an AM or PM session under their 15 hours entitlement.

## 30 Hours Extended Childcare Entitlement

Families meeting certain eligibility criteria are legally entitled to a funded early years place of 30 hours a week or 1,140 hours a year. Information on this entitlement is available at [www.childcare-support.tax.service.gov.uk/par/app/overview](http://www.childcare-support.tax.service.gov.uk/par/app/overview)

For families who wish to access the 30 hours extended entitlement this will be on a full time basis.

Children who are attending a full time day are required to bring a packed lunch with them that conforms to the school's healthy eating policy.

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## Procedure and timeline for Nursery admissions

Application – after child's 1<sup>st</sup> birthday  
Nursery visit with child  
Parent/Carer information meeting  
Initial group starter event  
Home visit  
Initial transition visit with parent/carer  
Transition short independent visit  
Full session am or pm  
Full session

The transition and settling in visits may be extended as required according to each individual child's needs and requirements. Please be prepared to work with staff in order to ensure the happiness and wellbeing of your child.

## Nappies and Dummies

Please be aware that unless your child has a diagnosed medical condition, with evidence from your GP or the Liverpool Bladder and Bowel service, they will be unable to start Nursery if they are not yet toilet trained. We are a school Nursery and therefore do not have the ratios that private day Nursery settings can offer to be able to change nappies throughout the day.

If your child does have a recognised medical condition then we will meet with you prior to your child commencing Nursery and talk through our Nappy Changing policy and to agree strategies to work with you. However, if your child does not have a medical condition then they will not be able to begin Nursery without being out of nappies or pull ups.

Whilst we understand that a change of scenery may affect your child in the short term if this is a continuous situation then we reserve the right to ask you to withdraw your child from Nursery until such time as they are toilet trained.

We do not allow bottles or dummies within Nursery, as the children are now 3 years old it is proven to be detrimental to children's speech.



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## School Uniform

Fazakerley Primary School has a school uniform and we request that children in Nursery also follow this policy.

### GIRLS:

School sweat shirt or cardigan.

White blouse/ shirt

Grey skirt or pinafore dress

Green summer dress

Black shoes

### BOYS:

School sweat shirt and white shirt.

Green sweater

Grey trousers

Black shoes

We would also advise that children may wear green jogging bottoms to match the school sweatshirt, we request that any clothes are easy access for children to go to the toilet independently. Similarly, we request that shoes are Velcro to allow for children to put these on and remove them independently. Please ensure that everything is labelled with your child's name, as 52 jumpers all for age 3 -4 look very similar.

Policy Written July 2021

Review date July 2024



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